



Tacoma (WA) Chapter Business Meeting Minutes

November 19, 2016

University of Puget Sound, Lakewood WA

Attendees: Alyce McNeil, Carolyn Lee, Adrienne Allen, Helen Henderson, Denise Robinson, Barbara Wesley, Sharon Freeman, Anne Wade, Roz Woodhouse, Christine Turner, Pamela Hadley, Kimberley Green, Frances Davis, Mary Green, Stephanie McGriff, Iris Williams West, Victoria Fletcher, Dorris Okoro, Lisa Shyne, Kirsten Watts, Stephanie Williams, Mary Wilson

- I. Meeting was called to order at 10:08 am. The chapter began with the pledge and song, followed by words of inspiration by Link Christine Turner.**
- II. The chapter adopted the agenda at 10:12 am, and approved the minutes of the October meeting.**
- III. Officer Reports (1020am-1120am)**
 - President's Report (formal written report submitted by Link Stephanie McGriff)
 - October area leadership conference recap
 - 59 for the Future Pilot program (12 chapters will be chosen)
 - Track it Forward tool (concern re tracked vs. service hours)
 - Intake (will send it to members to review)
 - Survey overview
 - 2017 WA Conference in Denver – ID who must attend re VP and Secretary's report
 - Vice President's report (given by Link Mary Green)
 - VP Conference Call overview
 - a. No April induction (May 1 – June 30 only)
 - b. Only 2 meetings allowed to miss
 - c. No proxy voting ever & no active voting for alumni
 - d. Cultivate new link members (esp. under 40)
 - e. With new candidates, new chapter members are eligible to bring new names forward just as every other member

- Reading of Proposed Candidate Form(s) 3 new names for membership intake (total of 6 altogether)

Brief recess at 11:01 am to conduct anniversary ceremony; reconvene at 11:13 am

Correspondence Secr. (formal written report submitted by Link Victoria Fletcher)

- Action Item for new Business: Christmas House support

Recording Secretary (formal written report submitted by Link Alyce McNeil)

- 1 in 5 Tracker (aligned with Link Mary Green)
- Action Items Only – Secretary Minutes from webinar)

Financial Secretary (formal written report submitted by Link Adrienne Allen)

Treasurer (formal written report submitted by Link Kimberley Green)

- 2017-2018 budget discussion
- Body requested a special financial and budget workshop during December. Date TBD

IV. Standing Committee Reports (11:33am)

a. Program Link Constance Lassiter (not present)

i. Facet Reports

- The Arts (formal written report submitted by Link Frances Davis)
- Health & Human Services (formal written report submitted by Link Victoria Fletcher)
 - Mental Health Moment – recap of “de-stress” activities for mental health during October among members
- International Trends and Services~ Link Dorothy Williams (absent)
- National Trends and Services (formal written report submitted by Link Pamela Jones Hadley
 - ~ Legislative Issues/(BLM Resolution) Link Kirsten Watts
 - Draft letter to send to legislators in support of BLM legislation as proposed by Links national headquarters
- Services to Youth (formal written report submitted by Link Helen Henderson)
 - Anti bullying platform and resources used
 - Establishing protocol for working with B&G Club

- b. **Hospitality** (formal written report submitted by Link Mary Green)
- **Hospitality Committee Motion: proposes that the dollar amounts attached to the hospitality amounts in the instance of death are \$500 for links; \$300 for Connecting and Heir-o-links for the repast**
- Link Frances: moved; proper 2nd; Motion passes**
- c. **Strategic Planning** (formal written report submitted by Link Carolyn Lee)
- **Update to plan goals/discussion**
- d. **Technology** (formal written report submitted by Link Kirsten Watts)
- e. **Bylaws** (1245pm -140pm) ~ Link Stephanie Williams (35 min)

Chair moves for a recess from the Chapter business meeting in accommodation for the ByLaws meeting at 1:30 pm

ByLaws workshop/meeting called for the review of bylaws proposed changes; completed in order to remain in compliance in accordance with national headquarters

Upon review and discussion of multiple changes, the chair reconvened the chapter business meeting at 2:33 pm

V. Unfinished Business (2:35 pm)

- a. Approve the Bylaws
- Upon review by the chapter, **the ByLaws Committee proposes that the chapter approve the revisions as presented/discussed.**
- Link Stephanie Williams: moved; proper 2nd; Motion passes with one abstention.**

VI. New business (2:38pm)

- Christmas House – requested donation. The chapter discussed a \$100 donation to support this effort.
- Link Frances Davis: moved; proper 2nd. Motion carries.**

- Chapter discussion to participate in the WA 59 For the Future pilot program and provide a dedicated student mentor.

No motion was made for the **chapter to participate in the pilot program; members choose via discussion to engage once the program is fully rolled out.**

VII. Announcements (2:41pm)

a. Calendar Events

i. December Social

- December 3, 11:00 a.m. – 3:00 p.m., at Emerald Queen Hotel and Casino

ii. Boys & Girls Club

- December 14, 4:30 p.m. – 6:00 p.m., at Al Davies Boys & Girls Club, 1620 S 17th St, Tacoma, WA 98405

iii. Next Business Meeting Date: January 28, 2017

iv. Chapter photo makeup session immediately following the meeting

b. Additional Announcements

VIII. Meeting adjourned by Chair at 2:43 pm