

Executive Board Meeting Minutes

January 16, 2019

In attendance: Frances, Adrienne, Alicia, Carolyn, Victoria, Sharon, Denise

Officer reports

President : Please see President's call report sent previously via email

Vice President: Please see attached report. Additionally, the Friendship Program report is due soon. The 48 hour service report is due April 30th.

Recording Secretary: No report.

Correspondence Secretary: No action items for this month's report. One scholarship check came back undeliverable. Madam President has requested that only Link correspondence (among our chapter members) be read at chapter meetings.

Financial Secretary: Please see attached reports for December 2018 and January 2019.

Treasurer: Report will be sent. Professional Financial Review is completed and went very well.

Program Chair: Link Carolyn reports the program report is due at the end of the month. It is close to be completed. The goal is for the report to be completed for review by the President and Vice President next week. This year's report is more data and demographic information driven. Each facet has activities planned for the upcoming months. We are seeking a co-chair for ITS. Link Stephanie Jordan will be relocating at the end of March due to her job.

OE: Madam President reported in Link Kimberly absence that an event was planned for Sunday, January 20th, for Mentors and Mentees.

Announcements:

Link Adrienne shared that the State Farm Neighborhood Assist Campaign will run from May to Sept this year in 3 phases. \$25,000 grants are awarded to 40 charities nationwide. We want to participate in the program again this year.

Link Victoria requests that ten minutes at each meeting be allotted to HHS Health moments- five minutes for mental health and five minutes for general health.

Link Carolyn has scheduled a January 22nd phone conference for Fund Development/Fundraising. All chapter members will be invited to attend this call.

Meeting adjourned at 8:35.

