

ITS Meeting Minutes for 4-27-21

Meeting called to order 7:00 PM

Attendees: Links Barbara Lane, Dorris Okoro, Stephanie Tisby, Iris West, Dorothy Williams, Lisa Shyne, Joan Ray

Abiding by the CDC updated guidelines for small groups, four facet members masked and distancing met at 2:00 to complete ITS last activity for the 2020-2021 PY.

The last activity was completed on 4-27-21 by doing the following:

Two large boxes containing the 85 kits donated by Days for Girls were retrieved from the Chapter's storage unit.

The Items were taken to a FedEx with large work tables. We removed the tape, and all kits so Affirmations showing support for the girls, obtained by Link Tisby, could be placed in pockets on the outside of each kit. Extra Affirmations were also placed in the boxes before repacking kits and resealing boxes.

The Chair called the agent in Coplay, PA to say the shipment is being sent and to verify the shipping information for the FedEx clerk.

The reimbursable upfront costs including shipping to Coplay, PA and Agents costs for shipping to Kenya and delivering to Butterfly House plus certified mail cost were paid by Links Tisby and Ray. (Note: Items have all been received in PA.)

Their next delivery from Pennsylvania to Kenya is set for the last Saturday in May.

The above was shared at our 7:00 meeting.

The ITS members and Director of Program were thanked for their dedication and hard work.
Adjournment 8:00PM.

Submitted by
Joan M. Ray, ITS Chair
5-8-21