

**TACOMA (WA) LINKS
TECHNOLOGY COMMITTEE REPORT
COMMITTEE REPORT COVERING
April 2023**

COMMITTEE MEMBERS

Links Gina Hatcher (Chair), Kirsten Watts, Stephanie McGriff

Website Project

The Project is moving ahead. The next important decision is on the Merchant Account Setup. There will be a meeting with Dream Roots Creative (DRC), Links Gina, Stephanie, Kirsten, Mentha and Denita as well as company representatives to go over the choices of 3 Merchant Accounts. This will be discussed at the E-Board Meeting and presented to the chapter at the Business meeting on 22 April.

Technology Tips

Link Gina proposes that the Technology team give 5 mini lessons to the chapter every other month beginning in September. Providing short 5-8 minutes lessons on the following.

1. Sept How to send a phone photo to a computer or share the photo to Google Drive or Google Photo
2. Nov How to save a Word file to a .pdf format and explain why
3. Jan How to create a Canva project
4. Mar How to save or download or upload a Facebook photo to a computer or Google drive
5. May TBD

Respectfully Submitted by Gina Hatcher, Technology Committee Chair, on April 12, 2023