

## Finance Committee Minutes (Report)

January 3, 2024, 6:30 pm – 8:00pm

### Elected Officers

Denita Patton  
Treasurer

Barbara Lane, Co-Chair  
Financial Secretary

### Committee

Sharon Freeman  
Assistant Treasurer

Samantha Black-Parker  
Assistant Financial  
Secretary

Past Treasurer  
Mary Green

Parliamentarian  
Iris West

### UNFINISHED BUSINESS

The Finance Committee reviewed the proposed 24-25 budget to ensure that it balanced before presenting it to the Executive Committee. The Operations budget balanced at \$13,044.00. The Program budget was short \$12,622. The team proposed withdrawing \$6047 from the Foundation account, keeping the Facet annual amounts at \$1,000, and reducing other line items to balance the Program budget. We have a proposed 2024-2025 budget to submit to Madam President and the Executive Committee.

### NEW BUSINESS

- We discussed the best way for two Facets to transfer money to HHS for the Health Fair. We decided to wait until all the expense vouchers were turned in and then transfer the money to HHS. This way we don't withdraw more than is needed.
- We discussed the fact that there are outstanding reimbursements from 2023. Madam Treasurer will issue those reimbursements prior to the January chapter meeting.

For the Good of the Order:

Chapter Financial documents will be uploaded to our "Members Only" area of our website.

Next meeting scheduled for February 7 @ 6:00 PM.

Respectfully submitted,  
Link Sharon Freeman for Link Denita Patton

**Tacoma (WA) Chapter Treasurer**  
**The Links, Incorporated**